



BLACKLICK VALLEY SCHOOL DISTRICT
555 BIRCH STREET NANTY GLO, PA 16646

Required Disclaimer: This information is being distributed as a community service. Blacklick Valley School District is not a sponsoring organization for this activity.

2017/2018 Application to Distribution of Flyers to Students

Duplication and distribution of flyers to the schools is the responsibility of the organization/business requesting permission to distribute. The manner in which flyers are distributed is at the building principal's discretion. Some principals may prefer having a limited number of flyers available in the office for students who are interested, as opposed to distributing one to every child. (This is usually the method used at the Jr. Sr. High School.) Please contact the building principal's secretary prior to delivering flyers to the school. A copy of this signed form must be delivered with each set of flyers you want distributed.

All of the following criteria must be met for flyers to be considered for approval/distribution:

- The flyers must be in stacks/counts of twenty-five (25) and dropped off by the organization to each campus.
- The flyers must be for an activity for students.
- The group distributing the flyers must be identified by the Internal Revenue Service as a non-profit 501 (c) (3) organization. (You may be asked for documentation verifying that you are a 501 (c) (3) organization.
- The material on the flyer(s) must be age and/or developmentally appropriate for students.
- No fundraising flyers are allowed from groups outside the school.
- The flyer(s) must not cause disruption of the operation of the school.

Please allow 3 – 5 school days for the processing of the flyer approvals.

Name of Contact Person: _____ 501 (c) (3) # _____

Name of Business or Organization: _____

Name/Title of Flyer (for distribution/posting): _____

Date of Request: _____

Phone Number: _____ Email: _____ Fax: _____

Attach a copy of the flyer and circle all schools/facilities/departments you wish to distribute the flyer. You may submit your request by email to kfuller@bvsd.k12.pa.us, fax at (814) 749-8627, or in person at 555 Birch Street, Nanty Glo, PA.

Elementary Center

Jr./Sr. High School

(For Office Use Only)

☐ Approved for distribution

☐ Approved for posting

☐ not approved for distribution

Mr. William P. Kanich, Superintendent

Date